

**SECOND
NOTICE OF ANNUAL MEETING
AND ELECTION OF DIRECTORS OF
SIENA OAKS HOMEOWNERS' ASSOCIATION, INC.**

TO ALL MEMBERS:

On Wednesday, March 16, 2016, at 7:00 p.m., at Tropical Sands Christian Church, 2726 Burns Road, Palm Beach Gardens, Florida, the Annual Meeting of the Association will be held for the purpose of electing Directors and such other business as may lawfully be conducted.

Twenty percent (20%) of all Association Members (a "quorum") must be present, in person or by proxy, at the meeting in order for the business to be conducted, including election of Directors. It is therefore **VERY IMPORTANT** that you either attend or provide a proxy.

An election of the directors of this Association for the Estate Homes is not required, since the number of candidates was less than or equal to the number of vacancies to be filled. The name of the new Board Members for the Estate Homes will be announced at the Annual Meeting. An election of the directors of this Association for the Patio Homes is required.

Enclosed with this Notice is a ballot for the election of Directors for the Patio Homes only.

Instructions for Marking and Returning Ballot for Directors.

1. The enclosed ballot lists all candidates who are qualified to run for the Board for the Patio Homes. There will be **one (1)** Director elected from the Patio Homes. Please vote for no more than **one (1)** candidate by marking the ballot with an "X" on the box next to the candidate's name.
2. The ballot must be placed and sealed in the ballot envelope. The ballot envelope must then be placed and sealed in the envelope addressed to the Association and mailed to the Association's mailing address.
3. You must fill in the unit information on the outside of the envelope addressed to the Association and have all owners sign their/his/her name.
4. The ballot must be received by the Association no later than **March 16, 2016**.

5. If you are going to attend the Annual Meeting, you may cast your ballot at the meeting. Ballots will be available at the meeting.

VOTING BY PROXY

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about **PROXIES**:

1. A **proxy** is for the purpose of appointing **another person** to vote for you in the event that you might not be able to attend the meeting. It must be signed by all owners of the unit. Please note that you cannot vote for Directors by proxy. If you intend to vote for Directors and do not attend the Annual Meeting, **you must vote by use of the enclosed Election Ballot.**
2. The proxy should be submitted to the Association **prior to the scheduled time of the meeting.** It can be hand-delivered, either by you or your proxy, or mailed to the Association at: **Siena Oaks Homeowners Association, Inc., c/o GRS Management Associates, 3900 Woodlake Boulevard, Suite 309, Lake Worth, Florida 33463.** It is encouraged that the proxy be submitted as long before the meeting as possible in order to avoid delay in registration.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.
4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person. It may also be **assigned** (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.
5. A **proxy form** is enclosed with this notice for your use, if needed.

Again, please be sure to mail in your proxy and your ballot or attend the Annual Meeting.

Immediately following the Annual Meeting, the organizational meeting of the Board of Directors will be held for the purpose of electing officers of the Association.

The agenda for the Board Meeting is as follows:

- a. Certifying quorum – Call to Order
- b. Proof of Notice of Meeting
- c. New Business:
 - 1) **Elect Officers**
- d. Adjournment

Dated: FEBRUARY 29, 2016.

BY ORDER OF THE BOARD OF DIRECTORS



President

PROXY

The undersigned hereby appoints:

(Check one)

____ a) _____, Secretary of the Association, on behalf of the Board of Directors,
or

____ b) _____ (if you check b, write in the name of your proxy), as my proxy,*
with full powers of substitution, for all matters to come before the Annual Meeting of **Siena Oaks
Homeowners' Association, Inc., to be held on Wednesday, March 16, 2016, at 7:00 p.m., at
Tropical Sands Christian Church, 2726 Burns Road, Palm Beach Gardens, Florida, and any
adjournment thereof.**

Dated: _____, 20

____. Lot _____

or

Address

SIGNATURE(S) OF OWNER(S) OR DESIGNATED VOTER

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate
_____ to substitute for me in the proxy set forth
above.

Dated: _____, 20_____

PROXY

* Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the Secretary of the Association as your proxy.

SIENA OAKS HOMEOWNERS' ASSOCIATION, INC.
BALLOT FOR ELECTING PATIO HOMES DIRECTORS

WEDNESDAY, MARCH 16, 2016

7:00 P.M.

Vote for no more than one (1) candidate. If you vote for more than one (1) candidate, your ballot will be invalid.

FICHANDLER, Chet

SMITH, Lindsey