## FIRST NOTICE OF DATE OF ANNUAL MEETING AND BOARD ELECTION OF SIENA OAKS HOMEOWNERS ASSOCIATION, INC. AND PROCEDURE FOR QUALIFYING FOR BOARD

## TO ALL MEMBERS:

On Wednesday, March 27, 2019, at 7:00 p.m., at Tropical Sands Christian Church, 2726 Burns Road, Palm Beach Gardens, Florida 33410, the Annual Meeting of the Association will be held for the purpose of electing directors and such other business as may lawfully be conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board.

## **QUALIFYING FOR THE BOARD**

On or before February 15, 2019, you must give written notice, either by mail or in person, to the Association of your intent to run for the Board, addressed to the Association's mailing address: Siena Oaks Homeowners Association, Inc., c/o GRS Management Associates, 3900 Woodlake Boulevard, Suite 309, Lake Worth, FL 33463, or via email to: <a href="mailto:jsmaldone@grsmgt.com">jsmaldone@grsmgt.com</a>, or via facsimile to: (561) 641-9448. The enclosed "Notice of Intent to be a Candidate for the Board" may be used for that purpose.

The ballots will be mailed to voting members with the Second Notice of the Annual Meeting not less than **fifteen (15)** days prior to the date of the Annual Meeting.

Dated: 101, 2019,

BY ORDER OF THE BOARD OF DIRECTORS

Gail Liberman-Lavine, Secretary