



**Tree Correspondence
Between Palm Beach
Gardens and Sienna Oaks
Homeowner Association**

Subject **Fw: Street tree removal and replacement in Siena Oaks**
From Chris Pore <[REDACTED]>
To Siena Oaks Office <manager@sienaoakshoa.com>
Date 2026-04-01 14:16



- Approval Letter 11.22.2013_revised.pdf(~778 KB)
- List of Landscape Species Additions.pdf(~690 KB)
- Clarification Letter_Siena Oaks ADMN-13-02-000510.pdf(~223 KB)
- SOHA Tree Removal and Replacement Criteria.pdf(~823 KB)

Is anyone aware that these documents existed?

Chris

From: Barrett Cruce <bcruce@pbgfl.gov>
Sent: Wednesday, April 1, 2026 12:00 PM
To: Chris Pore <[REDACTED]>
Cc: Joann Skaria <jskaria@pbgfl.gov>
Subject: Street tree removal and replacement in Siena Oaks

Good morning Mr. Pore,

In response to your phone call on the 26th of March, I am sending you the documents on file with the city regarding the removal and replacement of street trees within the Patio Homes area of Siena Oaks. I'm attaching the approval letter which authorized removal and replacement under specific guidelines. I am also attaching a second clarification letter, a list of approved replacement trees as well as the Tree Removal and Replacement criteria that must be met prior to removal. A tree removal permit will be required from the City prior to the removal of any trees. Please let me know if you have any questions after you have reviewed the documents.



Barrett Cruce,
City Forester
ISA Certified Arborist® - FL9335A
TRAQ (Tree Risk Assessment Qualification)
office: (561) 799-4259 | site: www.pbgfl.com
address: 10500 N. Military Trail | Palm Beach Gardens, FL 33410

CITY OF PALM BEACH GARDENS E-MAIL DISCLAIMER
PLEASE NOTE:

Florida has a very broad public records law. Most written communications to or from local officials regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



CITY OF PALM BEACH GARDENS

10500 N. MILITARY TRAIL PALM BEACH GARDENS, FLORIDA 33410-4698
www.pbgfl.com

October 30, 2013

Revised on November 22, 2013

Cathy Dittmyre
Seacrest Services (Siena Oaks HOA)
100 Siena Oaks Circle West
Palm Beach Gardens, Florida 33410

RE: ADMN-13-02-000510 Siena Oaks Landscape Species Additions

Dear Ms. Dittmyre:

City Staff has reviewed the above referenced petition requesting approval to modify the approved landscape plan to include additional landscape species types and tree removal and replacement criteria for the patio homes within the Siena Oaks Residential Planned Unit Development (PUD). The Siena Oaks PUD is located at the southwest corner of the Allamanda Boulevard and Allamanda Drive intersection. Pursuant to Section 78-48(g), entitled "Site Plan Review, Administrative Site Plan Changes," the City hereby grants Administrative Approval to Petition ADMN-13-02-000510.

This approval shall be in accordance with the following documents:

1. Siena Oaks Homeowners Association Tree Removal and Replacement Criteria, prepared by *Siena Oaks Homeowners Association*, dated October 10, 2013.
2. Siena Oaks Phase II Patio Home Legend Lots 1 to 204, prepared by *Siena Oaks Homeowners Association*, dated April 7, 2013.

This approval shall be in accordance with the following conditions:


Planning and Zoning Department

1. Each street tree replacement shall occur within 30 days of tree removal. Each tree stump shall be removed or covered with sod at a minimum. (Planning and Zoning)
2. The Property Owner's Association (POA) shall submit a biannual report to the City prior to January 31 and June 30 for a period of two (2) years beginning in 2014 (total of 4 reports). The report shall evaluate the progress of the street tree replacement plan for the Patio Homes. The report shall include a photographic record of all street tree replacements approved by the POA per address and lot location. After the two (2) year period ends, the POA shall provide a written copy of all street tree removal and replacement approvals upon the request of the Director of Planning and Zoning. (Planning and Zoning)

3. Root barriers shall be installed for any new tree that is planted within 15 feet of any road right-of-way, sidewalk, or utility. (Planning and Zoning)
4. Prior to the removal of a street tree, the lot owner of record or their designee, and the Siena Oaks Homeowners Association (HOA), Inc., shall coordinate with all necessary public utility providers and obtain utility provider approval as necessary. (Planning and Zoning)

This approval officially documents the administrative approval to include additional landscape species types and tree removal and replacement criteria for the Patio Homes within the Siena Oaks PUD. The aforementioned plans and documents will be on record in the Planning and Zoning Department for future reference. If you have any questions, please contact Peter Hofheinz at (561) 799-4234.

Sincerely,



Natalie M. Crowley, AICP
Director of Planning and Zoning

cc: Tresha Thomas, Accountant
Bahareh Wolfs, Development Compliance and Zoning Manager
Mark Hendrickson, City Forester
Peter Hofheinz, AICP, Project Manager

SIENA OAKS ~ PHASE II PATIO HOME LEGAL ~ Lots 1 to 204
Lot Layout Conceptual Landscape Plan for Phase II Patio Lots revised as of April 7, 2013

SHADE TREES

Cuban Laurel ~ non-native ~ deleted, problematic aggressive root growth per Seacoast Utility Authority
Laurel Oak (Quercus laurifolia) ~ native ~ deleted, problematic aggressive root growth per SUA
Live Oak (Quercus virginiana)* ~ native ~ unchanged (Remains as a principal theme choice)

~ The following additions are sought to broaden selection where oak species planting is not viable ~

Red Bay (Persea borbonia)* ~ native
Southern Magnolia (Magnolia Grandiflora)* ~ native
Sweetbay Magnolia (Magnolia virginiana)* ~ native

Final Approval
City of Palm Beach Gardens

ACCENT TREES

Ligustrum aka Japanese Privet (Ligustrum japonicum)* ~ non-native ~ unchanged
Silver Buttonwood (Conocarpus erectus var. sericeus)* ~ native ~ unchanged

Project Name: Siena Oaks LA Addition

Petition #: ADMS-13-02-000570

Development Order: N/A

Date: 11-22-2013

Project Manager: HOFHEINZ

~ The following additions are sought to broaden the existing selection of category species ~

Dahoon Holly (Ilex cassine)* ~ native
East Palatka Holly (Ilex x attenuate 'East Palatka')* ~ native
Satin Leaf (Chrysophyllum oliviforme)* ~ native
Southern Red Cedar (Juniperus virginiana silicicola)* ~ native
Stopper (Eugenia spp.) ~ native

FLOWERING TREES

Calophyllum aka Beauty Leaf, Brazilian (Calophyllum brasiliense)* ~ deleted, non-native classified invasive
Yellow Trumpet Tree aka Yellow Tabebuia ~ deleted, non-native, brittle, low wind and low frost tolerances

~ The following additions are sought to broaden the existing selection of category species ~

Crape Myrtle (Lagerstroemia indica)* ~ non-native
Flowering Dogwood (Cornus florida) ~ native
Japanese Privet aka Wax Privet aka Ligustrum (Ligustrum japonicum)* ~ non-native
Little Gem Southern Magnolia aka Sweetbay (Magnolia virginiana)* ~ native
Nellie Stevens Holly (Ilex x) ~ non-native (Hybrid between Ilex aquifolium and Ilex cornuta)
Tibouchina aka Purple Glory Tree (Tibouchina urvilleana)* ~ non-native

PALMS

Booted Cabbage Palm (Sabal minor)* ~ non-native ~ unchanged
Queen Palm (Syagrus romanzoffiana)* ~ non-native ~ unchanged
Washingtonia Palm (Washingtonia robusta)* ~ non-native ~ unchanged

~ The following additions are sought to broaden the existing selection of category species ~

Adonidia aka Christmas Palm (Adonidia merrilli)* ~ non-native
Pygmy Date Palm aka Roebelenii (Phoenix Roebelenii)* ~ non-native

SHRUBS

Unchanged from existing City / SOHA PUD site plan(s)

GROUND COVER

Unchanged from existing City / SOHA PUD site plan(s)

SOD

Unchanged from existing City / SOHA PUD site plan(s)

(*) PBG City Preferred List 3-24-2009



CITY OF PALM BEACH GARDENS

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www.pbgfl.com

April 16, 2014

Mark Friedman, Esq.
Becker & Poliakoff (Siena Oaks HOA Registered Agent)
100 Siena Oaks Circle West
Palm Beach Gardens, Florida 33410

RE: Letter of Clarification for ADMN-13-02-000510 - Siena Oaks Landscape Species Additions

Dear Mr. Friedman:

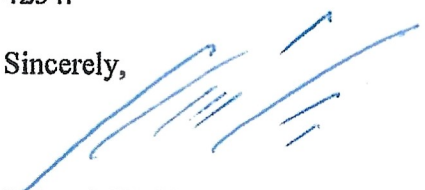
The purpose of this letter is to provide clarification to the total number of street/shade trees required for the Siena Oaks Planned Unit Development (PUD) Phase II Patio homes. The Siena Oaks PUD is located at the southwest corner of Allamanda Boulevard and Allamanda Drive intersection.

The approved Siena Oaks Master Plan, Sheet 1 of 1, approved by the City of Palm Beach Gardens City Council on March 19, 1990, depicted 64 street/shade trees at various locations throughout Phase II, including 39 street/shade trees located on residential lots, and 25 street/shade tree located on common areas within the PUD.

On October 30, 2013, the City approved ADMN-13-02-000510 which authorized an expansion on the variety of tree species on the PUD Master Plan. The approval, however, did not modify the total number of street/shade trees originally approved by the City Council. Therefore, based on the approved plan of record, a minimum of 64 street/shade trees are still required.

Should you have any questions, please do not hesitate to contact Peter Hofheinz at (561) 799-4234.

Sincerely,



Bahareh Wolfs, AICP
Development Compliance and Zoning Manager

CC: Joseph Lipofsky, Siena Oaks Homeowners Association

SOHA TREE REMOVAL AND REPLACEMENT CRITERIA

October 10, 2013

Removal criteria: If any tree has sustained irreparable storm damage, becomes diseased, is in a weakened state creating potential hazard(s) to persons or property, causing damage to public utility existing built infrastructure or privately owned connection lines thereto, damaging foundations, driveways, sidewalks, curbing or street(s) and the subject tree's root system cannot be safely cut followed by installation of root barrier material to thereby mitigate damages, then the tree shall be removed.

Replacement tree(s) installation scheduling will adhere to City Code requirements with time allowances to accommodate public utility provider review, approval and weather as necessary.

In all instances, the SOHA will advise Owners that they or their contractor must call 811 or go online to www.sunshine811.com and order a free public utilities locate survey. Owners or their contractor(s) must also advise utility providers of any excavation plans and obtain permits or work order approvals from utility providers as necessary.

Replacement criteria: SOHA Bylaws, City of Palm Beach Gardens Ordinance and Codes must be adhered to for all tree removal and replacements. In the event a Street Shade tree is removed, or found to be missing as indicated by the SOHA PUD Site Plan documents, an appropriate species shall be selected from the approved Street Shade tree category as a replacement. When spatial constraints preclude using the primary theme Street Shade Live Oak species, the category alternate (amendment proposed) Southern Magnolia shall be selected. SOHA requires owners submit an application for review and approval of significant landscape changes to SOHA ACC.

If spatial constraints also preclude use of the smaller rooted Southern Magnolia, then a theme appropriate species, principally a multi-trunk Ligustrum or Little Gem Magnolia (both amendment proposed), from the Flowering Tree category shall be selected as a replacement species, with the proviso that multiple trees from the Flowering Tree category shall continue to be required if spatial conditions so permit, up to a maximum of three (3) trees, otherwise as few as one (1) tree may be allowed as a Street Shade tree replacement if that is all that can physically be placed given existing built infrastructure constraints.

In the event that Flowering Tree category species cannot be used or obtained due to supply availability, then a theme appropriate species from the Accent Tree category shall be selected, again with the same proviso that multiples of the chosen species will be required unless precluded by spatial constraints.

It is anticipated that all private and common element parcels will be treed and in compliance insofar as the specific conditions for each Parcel allows. If it is discovered that any parcel cannot be treed, then an aggressive landscape design will be developed and approved by the Association. The landscape design will contain a combination of the largest shrubs and other materials from the amended PUD Master Plan list. Under no circumstances will a parcel be allowed to be void of tree(s) or large shrub vegetation.

Final Approval

City of Palm Beach Gardens

Project Name: Sierra Oaks LT additions

Petition #: ADMN-13-02-000510

Development Order: N/A

Date: 11-27-2013

Project Manager: HAEHER